



LIFE MASTERY ACADEMY
CEA Approved Course Provider

CPD Core Schedule for April 2018

To Register:

Life Mastery Academy (LMA)
190 Lorong 6 Toa Payoh, #02-510 S(310190)
www.lma.com.sg

Monday to Friday 9am - 6:30pm

Cash/Credit Card/NETS/Cheque Payment accepted at Life Mastery Academy.

S/No	Course Title	Course Code	Date	Time	Course Venue	Serial No./ Classification	Trainer	Course Fee (Inclusive of GST)
1	C2: Understanding Landed Properties And Bungalows	<u>2.3 060418</u>	06-Apr-18 (Fri)	2pm-5pm	LMATC	C2L1S0185/ C2-L1	Ray Teo	\$45.00
2	C2: Facilitate Commercial Leasing Process	<u>2.19 070418</u>	07-Apr-18 (Sat)	10am-1pm	LMATC	C2L1S0066/ C2-L1	Sam Gian	\$45.00
3	<u>Non-Utap Claimable</u> <u>NEW! C2: Marketing Industrial Properties</u>	<u>5.8 110418</u>	11-Apr-18 (Wed)	10am-1pm	LMATC	C2L1S0644/ C2-L1	Lim Kien Kim	\$45.00
4	<u>Non-Utap Claimable</u> <u>C2: Office Spaces Flexibility, Concept and Value</u>	<u>5.9 130418</u>	13-Apr-18 (Fri)	10am-1pm	LMATC	C2L1S0635/ C2-L1	Kelvin Chuang	\$45.00
5	<u>Non-Utap Claimable</u> <u>NEW! C1: Conduct Pricing Presentation</u>	<u>5.5 130418</u>	13-Apr-18 (Fri)	2pm-5pm	LMATC	C1L1S0640/ C1-L1	Sam Gian	\$45.00
6	<u>NEW! C2: Understand Retail Shop Investment</u>	<u>4.7 270418</u>	27-Apr-18 (Fri)	10am-1pm	LMATC	C2L1S0622/ C2-L1	Kelvin Chuang	\$45.00
7	C1: Negotiation and Closing	<u>4.1 270418</u>	27-Apr-18 (Fri)	2pm-5pm	LMATC	C1L1S0565/ C1-L1	Sam Gian	\$45.00
8	<u>NEW! C3: Handling Complaints, Disciplinary Proceedings & Case Studies</u>	<u>5.3 300418</u>	30-Apr-18 (Mon)	10am-1pm	LMATC	C3L3S0245/ C3-L3	Chris Koh	\$45.00
9	<u>NEW! C2: HDB Resale Policy Updates</u>	<u>5.2 300418</u>	30-Apr-18 (Mon)	2pm-5pm	LMATC	C2L1S0504/ C2-L1	Chris Koh	\$45.00
<p>COURSE VENUE: Life Mastery Academy Training Center (LMATC) 190 Lorong 6 Toa Payoh, #02-510 S(310190) *Please read Terms and Conditions stated overleaf</p>								

By registering, it is also deemed that you have agreed to the following Terms and Conditions:

TERMS AND CONDITIONS for CPD Core Registration and Issuance of "Letter of Attendance"

1. 2 Core Credits will be awarded with each CPD Core course as approved by CEA.
2. Seats/Registrations are on a first-come-first-served basis. Offer ceases when registration is full or otherwise stated by LMA.
3. RES is expected to make the necessary arrangements and give full commitments to attend the classes.
4. No refund for non-attendance or withdrawals.
5. **An administrative charge of \$21.40 (inclusive of GST) will be imposed for all approved transfer/re-scheduling of CPD courses.**
6. **Course Fee will be forfeited should the participant not show up on rescheduled course dates. (with effect from 01 Jan 2018)**
7. The management reserves the rights to re-schedule the course dates and/or venue. Prior notice will be given.
8. In accordance to CEA's CPD regulations and attendance requirements, RES are to clock in a minimum of 2 hours and 30 minutes of training hours.
9. A maximum of 15 minutes grace period is allowable for latecomers.
10. During lesson, any RES who leave the class for more than 15 minutes will not be awarded CPD Points and "Letter of attendance".
11. All Terms and Conditions are to be complied with. Failing which, CPD Points and "Letter of attendance" will not be awarded.
12. The RES agrees that all IP in the program is the sole property of LMA.
13. The RES agrees that she/he will receive no right, title or interest of any nature of the program materials. The Client must not allow any other party to commit any forms of reproduction.
14. "Letter of Attendance" will be issued out at the end of the class. (to be updated once SMS system is ready for E-Certificates)
15. By registering, you consent to LMA Privacy Policy and allowing LMA to periodically send you information on related products and services.

*For any CPD queries, kindly contact LMA at 6255 6091/6083 or email: cpd@lifemasteryacademy.com